

**NEW GISBORNE PRIMARY SCHOOL**  
**SCHOOL COUNCIL MEETING MINUTES**  
**Tuesday 10<sup>th</sup> December 2024 at 5pm**

1. **Attendees:** Rebecca Brennan, Jennifer Boyd, Alison Simmenauer, Ray Bell, Nial Muecke, Kayla Manolis, Shane West, Tanya Hilgert, Lauren Turnbull, William Holloway, Justine Abbott, Simon Clarke, Carole Wood, Trish Johnstone, Stephanie Simson

2. **Apologies:**

3. **Acceptance of previous Minutes**

3.1. Minutes of the general meeting held on 22<sup>nd</sup> October 2024

**Moved:** Shane West

**Seconded:** Rebecca Brennan

4. **Matters arising from previous Minutes**

NIL

5. **Official Correspondence**

5.1. In:

5.2. Out:

6. **Finance Report - Income and Expenditure as at 31<sup>st</sup> October 2024**

6.1. Finance Meeting Minutes of 12<sup>th</sup> November 2024

6.2. Balance sheet as at 31<sup>st</sup> October 2024

6.3. Operating Statement as at 31<sup>st</sup> October 2024

**Finance Committee Recommended Motions:**

- That School Council move \$88125.29 payments be endorsed, \$40000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of October 2024.
- That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.
- That School Council approve the profit and loss for camps and excursions as presented for Year 2 Camp.

**Moved:** Shane West

**Seconded:** Rebecca Brennan

7. **Finance Report - Income and Expenditure as at 30<sup>th</sup> November 2024**

7.1. Finance Meeting Minutes of 10<sup>th</sup> December 2024

7.2. Balance sheet as at 30<sup>th</sup> November 2024

7.3. Operating Statement as at 30<sup>th</sup> November 2024

**Finance Committee Recommended Motions:**

- That School Council move \$82469.76 payments be endorsed, \$70000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of November 2024.
- That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.
- That School Council approve the profit and loss for fundraising as presented.
- That School Council set the charges for the 2025 School Year as attached for Foundation to Year 6.
- That School Council accept and endorse the indicative cash budget for New Gisborne Primary School for 2025 as attached.

**Moved:** Shane West

**Seconded:** Jenni Boyd

8. **Other Reports**

8.1. Parents' Association

- The PA presented a list of events and activities for 2025 to School Council.

**Moved:** Alison Simmenauer

**Seconded:** Nial Muecke

- There are no big shifts or changes for or to the events.
- PA are looking at how the Barn Dance can be adjusted for 2025. This could include a paid incursion with a family event in the evening. The PA are thinking that this could be held on the same night as the new family BBQ.
- The PA are looking for additional families/parents to join the PA for 2025.

## 8.2. Principal's Report

8.2.1. As presented to School Council.

8.2.2. Shane presented the School Performance Report to School Council members.

## 8.3. Sub-Committee Reports

### 8.3.1. Buildings & Grounds

8.3.1.1. Basketball court resurfacing to start in early January. This should be ready for the new school year.

8.3.1.2. Building and Grounds committee to meet with PA to discuss the Indonesian Garden.

## 9. General Business

9.1.1. Alison Simmenauer expressed on behalf of the Energy Break through team, we would like to thank Ray Bell for his efforts and contributions in running the program.

## 10. Other Business

11. Meeting Closed @ 6:07 pm

Next Meeting: 18<sup>th</sup> March 2025

Future Meetings: TBC