

NEW GISBORNE PRIMARY SCHOOL
SCHOOL COUNCIL MEETING MINUTES

Tuesday 22nd October 2024 at 7pm

1. **Attendees:** Shane West, Jennifer Boyd, Ray Bell, Nial Muecke, Alison Simmenauer, Tanya Hilgert, Justine Abbott, Kylie Evans, Stephanie Simson, Rebecca Brennan, William Holloway, Lauren Turnbull, Simon Clarke

2. **Apologies:** Kayla Manolis

3. **Acceptance of previous Minutes**

3.1. Minutes of the general meeting held on 10th September 2024

Moved: Alison Simmenauer

Seconded: Shane West

4. **Matters arising from previous Minutes**

House of Rock gate: School issue, not local Council. No formal process to go through. Shane has contacted SEIL Stephen Brain regarding the option of not having a gate that locks. School has removed gate – school has since removed gate and fixed the fence.

Plan – PLN/2013/347
Amendments A, B & C

5. **Official Correspondence**

5.1. In: Camp Australia – signed off.

5.2. Out:

6. **Finance Report - Income and Expenditure as at 30th September 2024**

6.1. Finance Meeting Minutes of 15th October 2024

6.2. Balance sheet as at 30th September 2024

6.3. Operating Statement as at 30th September 2024

Finance Committee Recommended Motions:

- That School Council move \$65305.23 payments be endorsed, \$40000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of September 2024.
- That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.
- The Operating Statement and Annual Subprogram reports were reviewed. Significant variances were explained as follows: It was discussed that expenditure was generally under budget due primarily to the lack of CRT staff available.
- That School Council approve the Profit and Loss for Fundraising as presented. Disco, Fathers' Day Events and Barn Dance. Barn Dance - this was a community engagement event which ran at a financial loss. The workshops and the afterhours event were deemed successful and future events of this type would be charged differently. For example, the student barn dance workshops would be charged per student to help cover the cost of the Billy Tea Bush Band.

Moved: Stefanie Simson

Seconded: Jennifer Boyd

Further Motion to nominate and endorse signatories for the Set-Off (High Yield) Account:

That School Council approve and endorse the following signatories for the Set-Off Account (10001)

- a. Rebecca Brennan
- b. Jennifer Boyd

Moved: Nial Muecke **Seconded:** Shane West

7. **Other Reports**

7.1. Parents' Association

Financial loss of Barn Dance

Mango Fundraiser – funds to go towards Spiderweb. Currently working on grant through Bendigo Bank.

Colour Fun Run – Colour Fun Run funds to go to Gisborne Food Bank (JSC initiative T4)

7.2. Principal's Report (as presented)

7.3. Sub-Committee Reports

7.3.1. Grounds & Gardens Report (as presented)

Motions:

- That School Council consider the proposed works to the basketball court with the facility/markings for basketball, netball and the option for futsal.
- That the fence is not replaced as a part of these works, but plan for it to be replaced at a later date.

Moved: Alison Simmenauer

Seconded: Nial Muecke

8. General Business

8.1.

8.2. Updating policies:

- Cash Handling Policy
- Purchasing Card Policy

Motion: School Council endorse the Cash Handling and Purchasing Card Policies

Moved: Shane West

Seconded: Jennifer Boyd

9. Other Business

10. Meeting Closed: 8.01pm

Next Meeting: Tuesday 10th December 2024

Future Meetings: TBC