

**NEW GISBORNE PRIMARY SCHOOL  
SCHOOL COUNCIL MEETING MINUTES**

**Tuesday 18<sup>th</sup> February 2025 at 7pm**

1. **Attendees:** Rebecca Brennan, Jennifer Boyd, Alison Simmenauer, Ray Bell, Nial Muecke, Kayla Manolis, Shane West, Tanya Hilgert, Lauren Turnbull, Justine Abbott, and Simon Clarke

2. **Apologies:** Stephanie Simson, William Holloway, Kylie Evans

3. **Acceptance of previous Minutes**

3.1. Minutes of the general meeting held on 10<sup>th</sup> December 2024

**Moved:** Jenni Boyd

**Seconded:** Simon Clarke

On presentation, this year of events for profit. This profit will need to be decided where it will be allocated.

4. **Matters arising from previous Minutes**

5. **Official Correspondence**

5.1. In: SCFA Report

5.2. Out:

6. **Finance Report - Income and Expenditure as at 31<sup>st</sup> December 2024**

6.1. Finance Meeting Minutes of 18<sup>th</sup> February 2025

6.2. Balance sheet as at 31<sup>st</sup> December 2024

6.3. Operating Statement as at 31<sup>st</sup> December 2024

6.4. New or Modified Creditor's Direct Deposit for December 2024

**Finance Committee Recommended Motions:**

- That School Council move \$267371.81 payments be endorsed, \$180000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of December 2024.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of November 2024 be accepted.

**Moved:** Jenni Boyd

**Seconded:** Rebecca Brennan

7. **Finance Report - Income and Expenditure as at 31<sup>st</sup> January 2025**

7.1. Balance sheet as at 31<sup>st</sup> January 2025

7.2. Operating Statement as at 31<sup>st</sup> January 2025

7.3. New or Modified Creditor's Direct Deposit for January 2025

**Finance Committee Recommended Motions:**

- That School Council move \$67509.04 payments be endorsed, \$50000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of January 2025.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of December 2024 be accepted.

**Moved:** Jenni Boyd

**Seconded:** Rebecca Brennan

SCFA Report was presented to School Council Members. Time was spend going through each section of the report.

**Other Reports**

7.4. Parents' Association

- Scheduled of events was presented to School Council
- AGM date to be scheduled

7.5. Principal's Report

7.5.1. As presented to School Council.

- Shane and Nial thanked members of the 2024 School Council. Some members of School Council have finished their time. Shane will write a call out in the newsletter calling for new members for School Council.

#### 7.6. Sub-Committee Reports

##### **7.6.1. Buildings & Grounds**

- Minutes from Buildings & Grounds meeting was presented to School Council Members.

Areas discussed:

- received and reviewed of updated proposal for Indonesian Garden
- newly surfaced basketball court works have been completed
- EasyTurf will perform maintenance on the synthetic turf around the school and grade 4 yard
- some trees have branches that are hanging low and need to be cut back.

#### **8. General Business**

##### **8.1. 2025 Motions**

These were presented to School Council Members.

**Moved:** Shane West

**Seconded:** Alison Simmenauer

#### **9. Other Business**

10. Meeting Closed @ 7:37

Next Meeting: 18<sup>th</sup> March 2025

Future Meetings: TBC